Space Committee Meeting  October 12, 2005

Attending:

Space Assignment Procedures
The Space Request procedures explanation, that has been on the Space Management web pages, was modified by Campus Planning to increase the emphasis on identifying funding sources. The Committee recommended some changes in wording.

Project Status

Ellsworth:
No decisions as to scope or budget have been approved. Linda DeLene, Ron Davis, and Bob Beam will be meeting to discuss the issues.

Lower level of Ellsworth:
Susan explained to the Committee that the lower level of Ellsworth has several building problems relating to barrier-free access and emergency egress, and that any changes for new occupants should include funding to solve these problems. The elevator in the building only descends to the maintenance rooms in the basement; providing access from the offices would be a costly and difficult undertaking. This and other solutions to the access and safety issues will likely change the available usable space in that area, and may change the entrance location. Susan recommended that the lower level only be used for low-profile activities, as any entrance to the space will always have a “back-door” appearance. In addition, these uses should have a minimal need for travel to and from other offices in the building; heavy travel between floors would increase the likelihood that the elevator system will need to totally overhauled.

SAIS:
Julie Lenczycki has the program for moving SAIS into Henry Hall and will be generating a budget estimate.

Whitman Saddle building / Geosciences Core Lab:
Evie has met with the owner, who is agreeable to the changes desired by the University. Anand Sankey of Physical Plant will be working on the mechanical dust collection and air handling needs. The office areas will be furnished by Pfizer furniture donations. The meeting room still needs to be reviewed for maximum capacity and type of use. This facility is to be used for meeting only, not for regularly scheduled classes.

Industrial Design program:
There is still discussion as to where the Industrial Design Wood Shop will be moved. The Wood Shop needs to vacate its current space in south Kohrman in order for the Kohrman renovation to proceed on schedule. The extent of the Kohrman renovation is
still being evaluated, but it is likely that the Industrial Design studios in the middle link of Kohrman will need alternate locations during some of the construction period. Final recommendations will be made to the Provost.

**Brown Hall Renovation – room relocations:**
The Registrar will be reviewing the list of recommended classroom relocations that was prepared by Campus Planning. Susan and Patrick are working on the relocation of the Computer classrooms and the Communications labs. All classroom and lab relocation assignments need to be made in time to perform any needed repairs or changes before the start of Fall classes, 2006, per the current renovation schedule.

As a reminder, the original request for the Brown Hall renovation was for the purpose of addressing the deferred maintenance issues in the building’s infrastructure, and to upgrade all the classrooms.

**Graduate College:**
Kevin Vichcales submitted a Space Request to move the Graduate College into Ellsworth Hall, per the direction of the Provost. Susan will complete a review of the space needs.

In light of the potential problems with proper access and egress to the lower level of Ellsworth, the Committee recommended that the Graduate College be evaluated in the Henry Hall location, which would be a more prominent location, and that SAIS be evaluated for locating in the lower level of Ellsworth. Susan will complete these evaluations.

There will not be a November meeting. The next meeting will be held December 14 at 8:30a.m. in the President’s Conference Room.