Attending:
Robert Beam, Susan Kamman, David Dakin, Evie Asken, Joseph Reish, Leonard Ginsberg, Bassam Harik, John Goes, Conn Macomber, Barbara McKinney, Diane Anderson

**Visual Resources Library:**
Evie and Susan have reviewed the plans to-date with Joe Reish. The next steps are to verify the details – furnishings and equipment locations, phone-data-electrical – and get total project costs. New locations for Aviation College advising and faculty offices and for the Computer Club need to be found.

**Ellsworth Hall:**
Removal of surplus furnishings (leftovers from CHHS move) is starting. The first department to be moved is the Division of Multicultural Affairs from the second floor to the third.

**Sindecuse Health Center:**
Pharmacy will move back to main floor in December. The temporarily assigned space on the third floor will revert to unassigned space or to University classroom. After all the Brown Hall relocation needs are fulfilled, the third floor spaces can be assigned to Health Center functions.

**West Hall discussion** is deferred to next meeting.

**East Hall:**
East Hall will be vacated, but the official letter is still in process.

**Knauss Space Gallery:**
A variety of locations on or near the Miller plaza, including the Space Gallery, have been looked at for potential café or food service venues. The architectural firm that is working on the Miller Plaza issues will assist with planning. The most promising location identified so far is two small classrooms in the southwest corner of Dunbar Hall. Further study will look at construction issues, the affect on classroom stock, and other factors.

**Richmond Center for Visual Arts:**
The construction schedule is in question, and building completion by November 27 has to be verified. Meetings are on-going to determine the earliest possible move dates. Partial occupancy has not yet been discussed.

**Brown Hall:**
Demolition work is on-going.

**Chemistry building:**
Move planning is underway. There are some issues that have to be resolved before the Fire Marshall approves occupancy.

**Kohrman Hall:**
Interior work has started on the south bar. Work is progressing on bid packages for the central section.

**Research Laboratory Bench Models:**
A new method of organizing lab spaces by bench allocation instead of room allocation is under review. Leonard Ginsberg has received favorable comments from research faculty on the bench allocation model. David Dakin, Alex Enyedi, and Bob Miller recently attended a Tradeline conference that focused on recent research building projects built using bench model organization.

**CEAS Vending machines** are being re-located in the designated vending rooms. Some machines had been moved into the student study lounges.

The next SAC meeting will be on December 13 at 8:30a.m. in the President’s Conference Room.