SPACE ALLOCATION COMMITTEE MEETING
May 9, 2007

Attending:
Margaret Merrion, Gary Wegenke, Amy Burns, Leonard Ginsburg, Barbara McKinney, Patrick Gorenchan, Susan Kamman, Alex Enyedi, David Dakin, Pete Strazdas, John Goes, Conn Macomber, Robert Beam, Diane Anderson

College of Education Space Request
Dean Wegenke and Amy Burns of the College of Education presented the space request for use of offices and computer labs currently or soon-to-be vacated by the School of Art. The College is experiencing a shortage of offices for full-time faculty and the number of existing computer labs has been a constant source of student criticism and dissatisfaction. The Department of Sociology also uses the computer classrooms. The need for addition meeting rooms for the entire building was also mentioned. The committee agreed that reassignment of office space for the College of Education was acceptable, but should be coordinated with the future needs of the Graduate College. (Discussion of the Graduate College follows in this report.) The CoE request is included with this report.

NOTE: There was a question as to the availability of computer classroom 1206 for the Fall Semester. It was later confirmed by the School of Art that room 1206 would be vacated in late May, and would be available for reassignment for Fall Semester. It is agreed that the computer classroom furniture currently in 1206 will remain there until the Kohrman renovation is complete, at which time it will be relocated to a School of Art computer classroom in Kohrman, if needed.

The College of Education will work with Patrick Gorenchan and the Registrar’s office on the reassignment of the computer classroom.

Graduate College
Physical Plant researched the cost or remodeling offices on the ground level of Sangren Hall for the relocation of the Graduate College. The proposed scope of work totaled $42,000. The proposal to relocation the Graduate College is put on hold until all the School of Art offices are vacated, and the entire office corridor can be reassigned, with a planned, logical arrangement of offices and reception spaces. The Remodeling Services information is included in this report.

Dunbar Hall
The History Department has requested a room in Dunbar Hall for use as a Resource Center for Dunbar classrooms. The 180 square foot room will house one or two graduate assistants and several computers. Physical Plant will assess the space as to whether or not the current electrical and mechanical utilities will support the proposed use. If the space is not acceptable Patrick and Conn Macomber will find another appropriate space in Dunbar. The Space Request is included in this report.

Visual Resources Library: no new information
East Hall
Pete Strazdas provided a table itemizing the utility costs associated with East Campus buildings – East, North and West Halls and the Speech and Hearing building. The table lists the current annual expenditure and the possible savings if the buildings are “mothballed” with a climate tempered to 45 degree Fahrenheit. The chart is included in this report.

East Hall heating can be zoned, so the University Archives can remain while the rest of the building is isolated and climate tempered.

Increased vandalism is a growing concern with more of the East Campus buildings becoming unoccupied. More police patrols will be required.

Construction Updates
Kohrman Hall continues to be on schedule for substantial completion by September 1, 2007. Brown Hall is on schedule also. Both buildings are to be open for Spring Semester 2008 classes.

Classroom Update
Barb McKinney reports that eight classes are still without room assignments but is confident that rooms will be found by the start of classes. There is continuing work to deal with some of the issues arising from classes being scheduled in residence halls, chiefly First Year Experience and CELSIS classes.

A discussion of Space Request Procedures is deferred until the next meeting.

The next meeting of the Space Committee will be June 13 and 8:30a.m. in the President’s conference room.