SPACE ALLOCATION MEETING
March 12, 2008

Attending:
Jim Hopfensberger, Ariel Anderson, Patrick Gorenchan, Susan Kamman, David Dakin, Vernon Payne, Lowell Rinker, Bassam Harik, Pete Strazdas, Conn Macomber, John Goes, Leonard Ginsberg

Ellsworth Hall:
A handout with proposed space assignments of first and third floors of Ellsworth Hall attached at end of this report.

The renovation cost estimate for installing the Center for Academic Support Programs (CASP) in the first floor of Ellsworth was $637,000 for the highest quality and $256,000 for the minimal quality. The estimate includes $30,000 for new window air conditioner units.

The renovation cost estimate for installing Extended University Programs (EUP) and Academic Technology and Instructional Services (ATIS) in the third floor of Ellsworth was $1,066,000 for the highest quality and $723,000 for minimal quality. The estimate includes $45,000 for new air conditioning units.

It was recommended that the highest quality estimate be applied to the CASP relocation and a minimum-to-medium estimate be applied to EUP and ATIS. The final decision on whether to proceed with any Ellsworth renovations and relocations rests with the Provost and the President.

Graduate College:
A handout with existing and proposed office configurations for the second floor of Walwood Hall is attached at the end of this report.

The proposed reconfiguration adds 10 new offices to the 2nd floor of Walwood Hall in order to accommodate the relocation of Auxiliary Enterprises (AE) from the Bernhard Center to Walwood Hall. The space currently occupied by Auxiliary Enterprises is under planning to be renovated for Student Affairs offices. The cost of relocating AE and reconfiguring Walwood cubicles is included in the estimate for the Bernhard Center project.

The Walwood proposal and alternative sites for AE relocation are being reviewed by the respective departments.

Bernhard Center project: “Spline” creation and Student Affairs offices
A handout with the proposed location of the “spline” to connect the pedestrian corridors of the Bernhard Center is attached at the end of this report. The new pedestrian corridors will allow public access to the Bernhard Center from the north end of the building. The project will also renovate the current Auxiliary Enterprises offices for Student Affairs.

Biosciences Specimen Collection:
A discussion of the location and maintenance of the biological collection currently in warehouse storage was tabled until College of Arts and Sciences representatives can be present. It was questioned whether or not the collection can become part of Library Archives.

Brown Hall:
Audio/Visual equipment installation is still in progress with equipment training to begin soon. The Registrar has decided to leave all classes in current locations until the end of the semester. All Summer session classes are to be held in Brown Hall, as scheduled.

Central Kohrman:
President Dunn has authorized the renovation of Central Kohrman to proceed. The second floor renovation, to result in four 48-seats classrooms plus some smaller classrooms, is to be completed in time for Fall Semester classes. Work on the first and third floors will continue at a later date.

Archives and Regional History Collection:
President Dunn has requested options for the relocation of the Archives and Regional History Collections. The current location in East Hall is not adequate for the long-term safety of the collections. The feasibility of renovating McCracken Hall for this purpose and the options for new construction are being evaluated.

East Hall Faculty and Student Art Studios:
Student Art studios are being relocated into south Kohrman. Faculty art studios will be relocated to the Park Trades Center, pending completion of the lease agreement. Initial occupancy will be a combination of temporary and permanent studios, with all studio locations becoming permanently leased to WMU over time. The goal for vacating East Hall is May 1.